## **"THE YEAR OF CONTINUITY, INNOVATIVE ACTION AND SUPREME CONFIDENCE"**

## PUBLIC SERVICE MINISTRYCIRCULAR NO. 17/1991REFERENCE NO. PS: 15/1

FROM:Permanent Secretary, Public Service Ministry

DATE: 1991-06-05

## **SUBJECT:**

TO: All Permanent Secretaries, Heads of Departments and Regional Executive Officers

Use of Telephones

It has come to attention that as a result of recent changes implemented by the Guyana Telephone and Telegraph Company, all existing Direct Exchange Line (DEL), telephones now have the capability to be used for making overseas calls by way of direct dialing. This development has significantly increased the scope for irresponsible and unautthorised use of telephones in Government Ministries/Departments for making overseas calls. In addition, there is great potential for unauthorised expenditure relating to such calls.

- 2. A senior official of the Telephone Company has advised that the Company is in a position to debar any telephone from using the Direct Dialing System to make overseas calls provided a list of such telephone numbers is submitted to it immediately. In view therefore of the grave implications for Government expenditure, I have to request that you provide the Commercial Manager, Guyana Telephone and Telegraph Company, with a comprehensive list of all the telephone numbers in your Ministries/Departments and Regions which should not be provided with the facility of direct dialing for overseas calls. In order to avoid any misunderstanding, please also submit to the Commercial Manager a full revised list of telephones which you wish to be provided with the facility of making overseas calls by way of direct dialing.
- 3. In view of the critical nature of this matter, I should be grateful if you would arrange for yours submission to the Telephone Company to be made not later than Thursday, 6<sup>th</sup> June, 1991. Please forward a copy of the submission to the Head of the Presidential Secretariat and to the Permanent Secretary, Public Service Ministry.

R.Sivanand) For Permanent Secretary Public Service Ministry.